

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

AUDIT COMMITTEE

31 OCTOBER 2019 AT 6.30 PM

PRESENT: Mr DS Cope - Chairman

Mrs MA Cook, Mr REH Flemming, Mr MR Lay, Mr BR Walker, Mr R Webber-Jones (for Mr E Hollick) and Mr P Williams

Officers in attendance: Tan Ashraf, Malcolm Evans, Marc Lee, Rebecca Owen and Ashley Wilson. Gary Morris of Ernst & Young and Andy Smith of Grant Thornton were also in attendance.

197 APOLOGIES AND SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillors Hollick, Roberts, Smith and H Williams with the substitution of Councillor Webber-Jones for Councillor Hollick authorised in accordance with council procedure rule 10.

198 MINUTES OF PREVIOUS MEETING

It was moved by Councillor Flemming, seconded by Councillor Pendlebury and

RESOLVED - the minutes of the meeting held on 25 July be confirmed and signed by the chairman.

199 DECLARATIONS OF INTEREST

No interests were declared at this stage.

200 EXTERNAL AUDIT STATEMENT OF ACCOUNTS UPDATE

The external auditor reported that Ernst & Young was concluding the audit and there were no significant changes and no issues were expected to arise. The chairman expressed regret for the late start of the audit and expected this not to be repeated. The Head of Finance explained the audit sign off could be delegated to the chairman with the final report being presented to the next meeting and it was moved by Councillor Pendlebury, seconded by Councillor Flemming and

RESOLVED – the final sign off of the accounts be delegated to the chairman and reported to the next meeting of the Audit Committee.

201 INTERNAL AUDIT CREMATORIUM REPORT

Members considered an internal audit report to develop a new crematorium and expressed concern about compliance with financial procedure rules. Members were reassured that the risk in relation to their concern was low and that the main contract would follow financial procedures.

Councillor Webber-Jones entered the meeting at 6.40pm.

RESOLVED – the report be noted.

202 HEALTH & SAFETY INTERNAL AUDIT REPORT

The health & safety audit report was presented. Officers explained that the overlap between facilities management and health & safety roles had been considered and addressed by the Senior Leadership Team. Members suggested that future reports should reflect progress already made.

Councillor Cook left the meeting at 7pm.

RESOLVED – the report be noted.

203 INTERNAL AUDIT PROGRESS REPORT

The internal auditor drew attention towards the 12 outstanding recommendations which management was working to address.

RESOLVED – the report be noted.

(The Meeting closed at 7.07 pm)

---

CHAIRMAN